

# North American International School- High School Information

## MAY NEWSLETTER



### Reporting an Absence

In years prior if a student was absent, the parent would have to contact the High School Vice Principal or the High School Dean of Students.

Parents we are now asking that you do the following:

1. Click the following link below when your child is absent or you can scan the QR code:

#### ABSENTSTUDENTSSUBMISSIONLINK

2. Then message Ms. Crystal or Ms. Maha with the following response "My child is absent today and the form has been filled."

3. Upon return, the student(s) should submit all documentation to Ms. Maha.

**ALL PARENT MEETINGS MUST TAKE PLACE  
AFTERSCHOOL FROM 2:30PM TO 3:30PM.**

Meetings will last from 15 to 30 minutes max.

Step 1: Scan the QR Code or click the QR code and complete the form.

Step 2: Check your email for a TEAMS invite between 2:30pm to 3:30pm  
Monday- Thursday

Any parent that wants to meet with a teacher must complete this form as well and a meeting will be scheduled afterschool with the VP or HOD in attendance.

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Absent Students



Ms. Maha El-Tantawy  
Dean of Students  
maha.e@naischool.ae/ 0563522403-Whats App or Call



Mrs. Crystal Goodwin  
High School Vice Principal  
vp\_6-12@naischool.ae/ 0503661497-Whats App Only

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### I WOULD LIKE A MEETING.

Meeting with the High School VP,  
Dean, or Teacher



# 3 Grade 12- Senior Parents

## Key Dates YOU Must KNOW



Mrs. Crystal Goodwin  
High School Vice Principal  
vp\_6-12@naischool.ae/ 0503661497-Whats App  
Only



### Senior Exam Weeks

Core Semester 2 Exams - May 26<sup>th</sup> to June 4<sup>th</sup>- Half Days for Seniors  
ONLY

Students must bring their own device on May 27<sup>th</sup>, 29<sup>th</sup>, and 30<sup>th</sup>

Students should download  
exam.net or Safe Exam Browser onto their device

### Graduation Practice Week

June 9<sup>th</sup> -13<sup>th</sup>

Attendance to each practice is mandatory.

Senior Makeup Exam Week.

June 12<sup>th</sup>- Graduation Tickets will be dispersed to  
students with ZERO balance to the school.

All lender books & school account needs to be cleared by  
June 4<sup>th</sup>

**SENIOR GRADUATION-**  
**JUNE 14<sup>th</sup> 5pm to 7pm**

*Seniors will need to be at the venue by 3pm.*



# 3 Grade 12- Senior Parents

## Key Dates YOU Must KNOW



### SENIOR EXAM SCHEDULE

Seniors will have some exams as paper based exams and some exams will be hybrid.

Seniors need to bring their own devices during the “hybrid” exams with the proper exam.net app downloaded.

[Click the image to print.](#)



Double-click to hide white space

#### Secondary Semester 2 Exam Schedule-Seniors ONLY

Monday, May 26TH Senior Half DAY 7:30am to 11:00am			Tuesday, May 27th Senior Half DAY 7:30-11:05AM			Wednesday, May 28th Senior Half DAY 7:30-11:05AM			Thursday, May 29 <sup>th</sup> Senior Half DAY 7:30-11:05AM			Friday, May 30th Senior Half DAY 7:30-11:05AM		
Grade	Subject	Homeroom Teachers	Grade	Subject	Homeroom Teachers	Grade	Subject	Homeroom Teachers	Grade	Subject	Teacher	Grade	Subject	Homeroom Teachers
12	Arabic Exams Note: Paper Based Exam	Report to Homeroom	12	AP Biology AP Chemistry Physics Chemistry Anatomy  Note: Hybrid Exam Students bring their Device	Report to homeroom	12	Islamic Exams Note: Paper Based Exam	Report to homeroom	12	Math Exams  Note: Hybrid Exam Students bring their Device	Report to homeroom	12	English-Including AP Literature Exams  Note: Hybrid Exam Students bring their Device	Report to homeroom
Monday, June 2 <sup>nd</sup> Senior Half DAY 7:30-11:05AM			Tuesday, June 3 <sup>rd</sup> Senior Half DAY 7:30-11:05AM			Wednesday, June 4 <sup>th</sup> Senior Half DAY 7:30-11:05AM			Thursday, June 5 <sup>th</sup>			Friday, June 6 <sup>th</sup>		
Grade	Subject	Homeroom Teachers	Grade	Subject	Homeroom Teachers	Grade	Subject	Homeroom Teachers	NO SCHOOL EID HOLIDAY					
12	AP Physics Anatomy AP Chemistry AP Biology Or Other AP Sciences  Note: Hybrid Exam Students bring their Device	Report to homeroom	12	12 Moral Education Presentations Note: Face to Face Presentations Scheduled by Ms. Bowle and Ms. Luyi	Grade 12 Report to your Moral Ed	12	12 Moral Education Presentations Note: Face to Face Presentations Scheduled by Ms. Bowle and Ms. Luyi	Grade 12 Report to your Moral Ed						

- Islamic and Arabic Exams are paper based exams.
- English, Science, and Math exams will be conducted in a hybrid setting. Students must bring their electronic devices for these exams, along with a blue or black ink pen, ruler (when needed), and calculator (for specific grades and subjects)
- Makeup exams will take place on June 9<sup>th</sup>-13<sup>th</sup> for grades 12.
- GRADUATION will take place on June 14, 2025 @5 pm at Emirates Institute of Finance.
- Students will ONLY be granted 7 tickets. All accounts must be cleared before receiving tickets.

# Parents of Grades 9-11

## Key Dates YOU Must KNOW Upcoming Internal Assessments

**SEMESTER 2 EXAM- JUNE 9<sup>TH</sup> TO JUNE 20<sup>TH</sup>**



Mrs. Crystal Goodwin  
High School Vice Principal  
vp\_6-12@naischool.ae/ 0503661497-Whats App  
Only

### Secondary Semester 2 Exam Schedule-Grades 6-11

Monday, June 9 <sup>th</sup> HALF DAY 7:30-11:05AM			Tuesday, June 10 <sup>th</sup> HALF DAY 7:30-11:05AM			Wednesday, June 11 <sup>th</sup> HALF DAY 7:30-11:05AM			Thursday, June 12 <sup>th</sup> HALF DAY 7:30-11:05AM			Friday, June 13 <sup>th</sup> HALF DAY 7:30-11:05AM		
Grade	Subject	Homeroom Groups Needed	Grade	Subject	Homeroom Groups Needed	Grade	Subject	Homeroom Groups Needed	Grade	Subject	Homeroom Groups Needed	Grade	Subject	Homeroom Groups Needed
6-8	Social Studies Presentations Note: Face to Face Presentations	6A, 6B, 7A, 7B, 8A, & 8B	6-8	Social Studies Presentations Note: Face to Face Presentations	6C, 6D, 7C, 7D, 8C, & 8D	6-8	Moral Education Presentations Note: Face to Face Presentations	6A, 6B, 7A, 7B, 8A, & 8B	6-8	Moral Education Presentations Note: Face to Face Presentations	6C, 6D, 7C, 7D, 8C, & 8D	6-8	Islamic Exams Note: Paper Based Exam	ALL ISLAMIC A & B STUDENTS ONLY
9-11		9A, 9B, 10A, 10B, 11A, 11B, 12A & 12B	9-11		9C, 9D, 10C, 10D, 11C, & 11D	9-11		9A, 9B, 10A, 10B, 11A, 11B, 12A & 12B	9-11		9C, 9D, 10C, 10D, 11C, & 11D	9-11		ALL ISLAMIC A & B STUDENTS ONLY
Monday, June 16 <sup>th</sup> HALF DAY 7:30-11:05AM			Tuesday, June 17 <sup>th</sup> HALF DAY 7:30-11:05AM			Wednesday, June 18 <sup>th</sup> HALF DAY 7:30-11:05AM			Thursday, June 19 <sup>th</sup> HALF DAY 7:30-11:05AM			Friday, June 20 <sup>th</sup> HALF DAY 7:30-11:05AM		
Grade	Subject	Homeroom Groups Needed	Grade	Subject	Homeroom Groups Needed	Grade	Subject	Homeroom Groups Needed	Grade	Subject	Homeroom Groups Needed	Grade	Subject	Homeroom Groups Needed
6-8	English Exams Note: Hybrid Exam Students bring their Device	ALL STUDENT SECTIONS OF GRADES 6-11	6-8	Science Exams Note: Hybrid Exam Students bring their Device	ALL STUDENT SECTIONS OF GRADES 6-11	6-8	Math Exams Note: Hybrid Exam Students bring their Device	ALL STUDENT SECTIONS OF GRADES 6-11	6-8	Arabic Exams	ALL ARABIC A & B STUDENTS ONLY Note: Paper Based Exam	ALL STUDENT SECTIONS OF GRADES 6-8	MAKEUPS FOR PRACTICALS OR EXAMS	
9-11			9-11			9-11			9-11		ALL ARABIC A & B STUDENTS ONLY Note: Paper Based Exam	ALL ARABIC A & B STUDENTS ONLY	AP EXAMS OR PROJECTS	

- Islamic and Arabic Exams are paper based exams.
- English, Science, and Math exams will be conducted in a hybrid setting. Students must bring their electronic devices for these exams, along with a blue or black ink pen, ruler (when needed), and calculator (for specific grades and subjects)
- June 23<sup>rd</sup> to June 27<sup>th</sup> will be official Exam Makeup days.
- June 23<sup>rd</sup>- a few AP exams- for sciences

Parents please note that all students must download the “exam.net” app to their electronic device. Students will NOT be allowed to use the website without the SEB (safe exam browser) installed for the digital/hybrid exams.

Students with an android device, must inform their English teacher so the proper accommodations can be made for their exam day.



Click the image to use the “download” instructions.



# 3 Events You Should Remember...



Mrs. Crystal Goodwin  
High School Vice Principal  
vp\_6-12@naischool.ae/ 0503661497-Whats App  
Only

## SCHOOL CLOSING FOR ALL STUDENTS MAY 29<sup>TH</sup> @ 11:59PM



### North American International School

- An unexcused absence occurs when a student skips a class or fails to clear an absence by phone or by bringing a note from a parent/guardian within two days of the absence. Students will be given a late penalty on any work submitted within seven calendar days.

#### "Late Submission" Policy:

- Unless otherwise specified in class, work will be due on the date given on the class webpage, on the assignment itself, or in the attached calendar.
- A late penalty of 11% will be applied for work turned in late.
- You are allowed to submit **within one week (7 calendar days)** of the original due date.

#### End of Semester Work Submission:

- ❓ Students will be given a chance to submit late work or final projects by the end of the semester.
- ❓ End of semester work does not apply to work that was late or not submitted between weeks 1-11 as this work will have been graded.
- ❓ Students will be able to submit work from weeks 12-15 by 11:59pm each semester.

#### End of Semester Review Week:

- ❓ Review week will take place each semester week 16 of the semester. Weeks 17-18 will be semester exam times

# 3 Events You Should Remember...



Mrs. Crystal Goodwin  
High School Vice Principal  
vp\_6-12@naishschool.ae/ 0503661497-Whats App  
Only

## AP INFORMATIONAL VIRTUAL NIGHT CLICK TO JOIN ON JUNE 2<sup>ND</sup> @ 5PM

**June 2, 2025**  
**Join Us on TEAMS for...**  
**AP INFORMATIONAL SESSION**  
Parents and students new to taking AP courses  
**MUST** attend this session.  
Returning students and parents have an option.

**5pm to 6pm via TEAMS**  
**Microsoft Teams meeting**  
Join on your computer, mobile app or room device  
**Click here to join the meeting**  
or join using the:  
**Meeting ID: 345 864 295 968 1    Passcode: 3Er2tP7x**

Attention parents!! The following message ONLY pertains to parents and students who fore casted and were approved to take an AP course for the 2025-2026 academic year.

If your child is new to taking an AP course with NAIS, you and your child should attend our virtual parent meeting. Do both students and parents have to attend? No, BUT your parent must be in attendance.

If this is not your first time taking AP courses with NAIS, it is still highly recommended for you, to attend to gather very important dates that will be shared within the meeting.

Attached is the AP informational night flyer and it will be posted and on the NAIS high school website.

After this meeting, students will have to submit their signed AP parent consent form, which will be shared in the meeting. If this form is not signed and submitted, your child will not be officially registered and your child will not gain access to your summer packet work.

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# NAIS UNIFORMS & ID BADGES

**ATTENTION ALL SECONDARY PARENTS  
ALL SECONDARY STUDENTS MUST ATTEND  
SCHOOL IN THE PROPER  
NAIS UNIFORM**

**NAIS STUDENT IDS ARE REQUIRED TO BE WORN  
AT ALL TIMES.**

NAIS RED POLO SHIRT  
WITH  
NAVY BLUE (ONLY) PANTS OR  
NAVY BLUE SKIRT FOR GIRLS



NAIS PE KIT  
WITH  
NAIS NAVY BLUE SWEATPANTS  
OR  
NAIS NAVY BLUE SHORTS



NAIS HOODIE WITH  
NAVY BLUE PANTS OR NAVY BLUE  
SWEAT PANTS  
GIRLS-NAVY BLUE SKIRT OR NAVY  
BLUE SWEAT PANTS.



**STUDENTS CAN PURCHASE ONE OF THE FOLLOWING SPIRIT  
HOODIES FROM THE DYE BOOKSTORE UPSTAIRS.**



EAGLE AMBASSADORS  
CAN WEAR THEIR SHIRT  
AND  
NAVY BLUE BOTTOMS

## Seniors are allowed to:

Wear their senior jacket with their senior t-shirt  
with black trousers or a long ankle length black  
skirt for females.

If a senior wears the red polo they MUST wear  
BLUE TROUSERS

If a senior is wearing their PE Kit the bottoms  
MUST be BLUE.

**STUDENTS WHO FAIL TO ADHERE TO THE  
DRESS CODE WILL:  
LOOSE CONDUCT MARKS**

**CALL HOME TO PARENTS FOR THEM TO  
PICK THEM UP OR BRING THEIR  
UNIFORM**

**WILL BE PLACED IN MS MAHA'S OFFICE  
UNTIL THE STUDENT IS IN PROPER  
UNIFORM.**

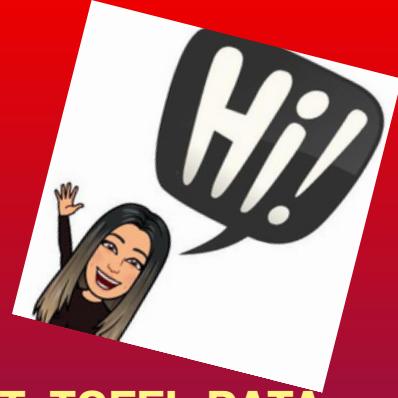
**NAIS UNIFORM INCLUDES THE PROPER  
CLOTHING AND  
STUDENT ID.**

**Females are allowed to wear  
foundation ONLY on their faces.  
Anything else such as mascara,  
eyeliner, lipstick, colored gloss,  
highlight foundation, blush, or  
anything other than foundation is  
not allowed. Ladies will be given a  
wipe clean their face.**

**CLOSED TOED SHOES ONLY!!!  
NO CROCS, FLIP FLOPS, OR OPEN  
HEELED SHOES ARE ALLOWED.**



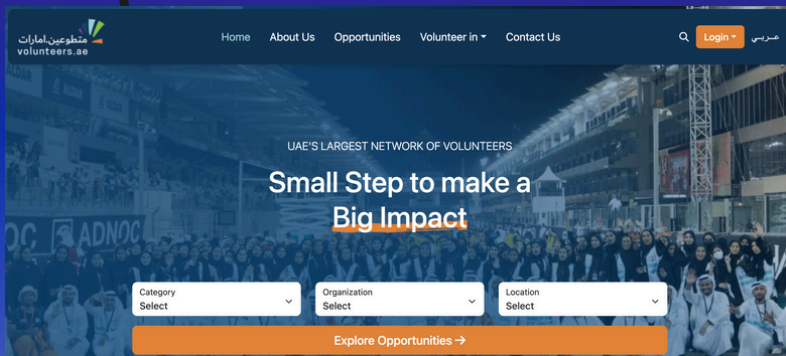
# COUNSELING CORNER



## SAT RESULTS



**SAT, IELTS, EMSAT, TOFEL DATA**  
Parents we need for you to share with us your child's SAT, ILETS, and/or TOFEL once you receive them. This will help with the transition of finalizing graduation requirements smoother. Please click or scan the QR code to the left.



Parents please click the image to the left to find places your child can volunteer. Students from grades 9-12 must complete 40 hours of community service by their senior year.

## Junior Community Service Documents

cgoodwin617@gmail.com [Switch account](#)

The name and photo associated with your Google account will be recorded when you upload files and submit this form. Your email is not part of your response.

Please upload your community service log sheet/certification

Upload up to 10 supported files. Max 100 MB per file.

[Add file](#)

[Submit](#)

[Clear form](#)

## Senior Community Service Documents

cgoodwin617@gmail.com [Switch account](#)

The name and photo associated with your Google account will be recorded when you upload files and submit this form. Your email is not part of your response.

\* Indicates required question

Please upload your community service log sheet/certification \*

Upload up to 10 supported files. Max 100 MB per file.

[Add file](#)

[Submit](#)

[Clear form](#)

Parents please click the image to document either your Grade 11 (Junior) or Grade 12(Senior) external community log sheet and certificate.



# 7 WHO 2 CONTACT 4 HIGH SCHOOL QUESTIONS...

**Who 2 Contact 4 High School Questions...**

**High School Vice Principal- Ms. Crystal Goodwin**  
Whats app between 8am-7pm at 0503661497  
Email at vp\_6-12@naischool.ae anytime of day

Questions or issues regarding teachers, access to resources, any questions you may have about grades 9-12 daily operations, transportation to schedule a meeting with a teacher and when a student is changing their mode of transportation for the day via whats app.

**High School Dean of Students- Ms. Maha El-Tantawy**  
maha.e@naischool.ae or 0563522403 Whats App

Student behavior, student issues with school policies, transportation, and when a student will be absent, late, when a student is changing their mode of transportation for the day via whats app or early dismissal.

**Secondary Career and College Counselor- Ms. Nabeera**  
nabeera.n@naischool.ae

Student schedules, students school elective selections, college guidance for students career paths

**Secondary Social Emotional Counselor- Mr. Joshua**  
joshua.q@naischool.ae

Supports our students well-being and safe guarding.

**Head of Inclusion - Ms. Noha Shaban**  
noha.s@naischool.ae

Questions regarding student academic support services, and well being.

**After School Intervention Coordinators-ASI on Mondays**

English ASI Coordinator- Mr. Philip English HOD- philip.h@naischool.ae  
Math ASI Coordinator- Ms. Shilpi Math HOD- shilpi.m@naischool.ae  
Science ASI Coordinator- Ms. Sherry- sherry.s@naischool.ae  
Social Studies ASI- Coordinator- Ms. Bawla- irfana.b@naischool.ae  
Islamic ASI Coordinator- Fatima Mohammad - fatima.m@naischool.ae  
Arabic HOD - intervention done in school- Ms. Mariana mariana.a@naischool.ae

**Secondary After School Activities Coordinators-ASAs on Wednesdays**

Middle & High School ASA Coordinator  
Ms. Dina Mukhtar- dina.m@naischool.ae  
Secondary Sports Teams Coordinator  
Ms. Vibha- vibha.s@naischool.ae

**Emirati Family Liaison - Ms. Asma**  
asma.a@naischool.ae

Liaison for Arabic speaking families

**NAIS School Registration -Ms Reem**  
registrar@naischool.ae

TCs, registration, report cards, and transcripts

**NAIS Principal- Mr. Justin**

Regarding financial obligations, emergency issues, or when referred to by the VP, Dean, Head of Inclusion or Guidance Counselor

Parents please use this contact document to contact the proper person for your questions and guidance throughout the school year.

Click the Image to download and print the pdf version.



**KHDA APPROVED CALENDAR**

**DUBAI**

Month	School Days	Total Days
August 2024	School Days: 5	184
September 2024	School Days: 21	
October 2024	School Days: 18	
November 2024	School Days: 21	
December 2024	School Days: 8	184
January 2025	School Days: 19	
February 2025	School Days: 20	
March 2025	School Days: 15	
April 2025	School Days: 18	184
May 2025	School Days: 22	
June 2025	School Days: 17	
July 2025	School Days: 8	

Academic Year (Total School Days) (Minimum days required to submit the calendar is 182)  
The total number of days that students formally attend school and includes instructional days, examinations, academic, and non-academic activities.  
Government holidays are tentative and subject to government declaration.

Click the calendar Image to download and print the pdf version

Item/Description	Students / School Days	Range of dates	Remarks/Optional
1. Summer break	No	Range of dates	Mandatory for all start schools.
2. Winter break	No	Range of dates	Mandatory.
3. Spring break	No	Range of dates	Mandatory for all start schools.
4. First academic day for pre-primary students	Yes	Start date (1 day)	Optional
5. Last academic day for pre-primary students	Yes	Last date (1 day)	Optional
6. First academic day for students	Yes	Start date (1 day)	Mandatory
7. Last academic day for students	Yes	Last date (1 day)	Mandatory
8. First working day of the year for teachers	N/A	Start date (1 day)	Mandatory
9. Last working day of the year for teachers	N/A	Last date (1 day)	Mandatory
10. Internal examination days during which there is no formal teaching	Yes	Range of dates	Optional, but Comment is mandatory to fill
11. Internal examination days during which there is no formal teaching	Yes	Range of dates	Optional, but Comment is mandatory to fill
12. Internal examinations according to parallel with regular classes	Yes	Range of dates	Optional, but Comment is mandatory to fill
13. Internal examinations according to parallel with regular classes	Yes	Range of dates	Optional, but Comment is mandatory to fill
14. Parent Teacher Conference	Yes	Range of dates	Optional, but Comment is mandatory to fill
15. Principal's superintendent availability	N/A	Range of dates	Optional, but Comment is mandatory to fill
16. Availability of any grade(s)/year(s) due to educational purposes for students	Yes	Range of dates	Optional, but Comment is mandatory to fill
17. Other school holidays	No	Range of dates	Optional
18. Government holidays	Yes	Range of dates	Optional
19. Other events	Yes	Range of dates	Optional, but Comment is mandatory to fill
20. Professional Development (Students are in School)	Yes	Range of dates	Optional

**STUDENTS CAN ARRIVE TO SCHOOL NO EARLIER THAN 7AM TO SCHOOL.**

FOLLOW US ON FACEBOOK

@NORTHAMERICANINTERNATIONALSCHOOLDUBAI

# MEET THE HIGH SCHOOL TEAM



**Mrs. Crystal C. Goodwin**  
**High School Vice Principal**  
**vp\_6-12@naischool.ae**

**Ms. Maha El-Tantawy**  
**High School Dean of Students**  
**maha.e@naischool.ae**



**Ms. Nabeera Noman**  
**Secondary Career Counselor**  
**Nabeera.n@naischool.ae**

**Mr. Joshua Quinn**  
**Social Emotional Counselor**  
**joshua.q@naischool.ae**



**Ms. Dina Mukhtar**  
**High School**  
**Supervisor**  
**dina.m@naischool**



**Mr. Ahmad Aziz**  
**High School**  
**Supervisor**  
**ahmad.a@naischool.ae**



**Ms. Nada Adelftaha**  
**High School**  
**Supervisor**  
**nada.a@naischool.ae**