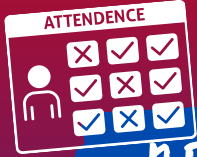


# NORTH AMERICAN INTERNATIONAL SCHOOL- HIGH SCHOOL INFORMATION

## SEPTEMBER NEWSLETTER



### REPORTING AN ABSENCE

In years prior if a student was absent, the parent would have to contact the High School Vice Principal or the High School Dean of Students.

Parents we are now asking that you do the following:

1. Click the following link below when your child is absent or you can scan the QR code:

Absent Students



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Ms. Maha El-Tantawy  
Dean of Students  
maha.e@naischool.ae/ 0563522403-Whats App or Call

### ABSENTSTUDENTSSUBMISSIONLIN

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2. Then message Ms. Crystal or Ms. Maha with the following response "My child is absent today and the form has been filled."

3. Upon return, the student(s) should submit all documentation to Ms. Maha.



Mrs. Crystal Goodwin  
High School Vice Principal  
vp\_6-12@naischool.ae/ 0503661497-Whats App Only

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### MESSAGE FROM MS. CRYSTAL

To all of our parents, it is such a GREAT pleasure to be the High School Vice Principal for North American International School. I am so excited about this year and the opportunities that will be made available for our students and teachers.

We have made so many positive changes in order to allow growth and success and we will continue to make more in order to create a learning environment that is beneficial to all of our students and teachers.

Our new Career and College Counselor, Ms Nabeera (a former alumni of NAIS), will work to support our high school students to ensure that the courses they are taking will ensure they are graduating with the proper requirements while exposing our students to various possibilities outside of NAIS.

Our new Social Emotional Support Counselor, Mr. Joshua, is devoted to supporting our students' well-being and we are so fortunate to have someone on our staff that is able to support our students in this way.

Ms. Maha will continue to be our High School Dean of students and she and I will be speaking with parents soon about our behavior policy and expectations for NAIS moving forward.

Again, parents and guardians lets have a wonderful academic year together as a team and as I always say, "Thank you for sharing your most precious gifts with me and our team."

Mrs. Crystal Goodwin, NAIS High School VP

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# NAIS UNIFORMS & ID BADGES

**ATTENTION ALL SECONDARY PARENTS  
ALL SECONDARY STUDENTS MUST ATTEND  
SCHOOL IN THE PROPER  
NAIS UNIFORM**



Ms. Maha El-Tantawy  
Dean of Students  
maha.e@naischool.ae/ 0563522403-Whats App or  
Call



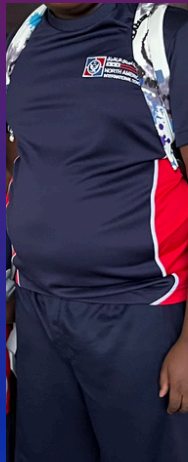
Mrs. Crystal Goodwin  
Secondary Vice Principal  
vp\_6-12@naischool.ae/ 0503661497-Whats App  
Only

**NAIS STUDENT IDS ARE REQUIRED TO BE WORN  
AT ALL TIMES.**

NAIS RED POLO SHIRT  
WITH  
NAVY BLUE (ONLY) PANTS OR  
NAVY BLUE SKIRT FOR GIRLS



NAIS PE KIT  
WITH  
NAIS NAVY BLUE SWEATPANTS  
OR  
NAIS NAVY BLUE SHORTS



NAIS HOODIE WITH  
NAVY BLUE PANTS OR NAVY BLUE  
SWEAT PANTS  
GIRLS- NAVY BLUE SKIRT OR NAVY  
BLUE SWEAT PANTS.



**STUDENTS CAN PURCHASE ONE OF THE FOLLOWING SPIRIT  
HOODIES FROM THE DYE BOOKSTORE UPSTAIRS.**



yo Size:  
22 cm  
22.6 cm

**EAGLE AMBASSADORS  
CAN WEAR THEIR SHIRT  
AND  
NAVY BLUE BOTTOMS**

## Seniors are allowed to:

Wear their senior jacket with their senior t-shirt  
with black trousers or a long ankle length black  
skirt for females.

If a senior wears the red polo they **MUST** wear  
**BLUE TROUSERS**

If a senior is wearing their PE Kit the bottoms  
**MUST** be **BLUE**.

**STUDENTS WHO FAIL TO ADHERE TO THE  
DRESS CODE WILL:  
LOOSE CONDUCT MARKS**

**CALL HOME TO PARENTS FOR THEM TO  
PICK THEM UP OR BRING THEIR  
UNIFORM**

**WILL BE PLACED IN MS MAHA'S OFFICE  
UNTIL THE STUDENT IS IN PROPER  
UNIFORM.**

**NAIS UNIFORM INCLUDES THE PROPER  
CLOTHING AND  
STUDENT ID.**

**Females are allowed to wear  
foundation ONLY on their faces.  
Anything else such as mascara,  
eyeliner, lipstick, colored gloss,  
highlight foundation, blush, or  
anything other than foundation is  
not allowed. Ladies will be given a  
wipe clean their face.**

**CLOSED TOED SHOES ONLY!!!  
NO CROCS, FLIP FLOPS, OR OPEN  
HEELED SHOES ARE ALLOWED.**

# 4 BELL TIMINGS & HOMEROOM

From 7:30 to 7:50 am

Starting soon we will begin to offer morning school activities.

Students will report to first period by 7:54am

High School Students will have a short break after third period.

9th and 10th graders will break for lunch @ 11:54am eating down in the lower canteen to give them more space.

11th and 12th graders will have lunch @ 12:41pm eating upstairs and the Seniors (Grade 12) will be able to eat in their "Senior Courtyard".

This modification has been done so that all high school students have adequate space and time to eat.



## Bell Schedule

### Monday to Thursday

High School Bell Timings- Grades 9-12

Arrival of Buses - 7:30-7:50am

Period	Start Time	Stop Time
1	7:54 am	8:38 am
2	8:41 am	9:25 am
3	9:28 am	10:11 am
High School Break	10:11 am	10:21 am
4	10:24 am	11:08 am
5	11:11 am	11:54 am
9 <sup>th</sup> & 10 <sup>th</sup> Grade Lunch Break	11:54am	12:14 pm
6	12:17 pm	1:01 pm
9 <sup>th</sup> & 10 <sup>th</sup> Grade	11:57 am	12:41pm
6	11:57 am	12:41pm
11 <sup>th</sup> & 12 <sup>th</sup> Grade	12:41 pm	1:01 pm
11 <sup>th</sup> & 12 <sup>th</sup> Grade Lunch Break	12:41 pm	1:01 pm
7	1:04 pm	1:46 pm
8	1:49 pm	2:35pm

Departure of Bus Riders Begins @ 2:30pm

Hall 1 & GH Bus Riders Dismiss 2:30pm

Hall 2 & 4 Bus Riders 2:32pm

Hall 3 Riders 2:34 pm

Car Riders Dismissed @ 2:35pm



## Bell Schedule

### Friday

High School Bell Timings- Grades 9-12

Arrival of Buses - 7:30-7:50am

Period	Start Time	Stop Time
Homeroom	7:30 am	7:50 am
1	7:54 am	8:38 am
2	8:41 am	9:25 am
3	9:28 am	10:11 am
Secondary Break	10:11 am	10:21 am
4	10:24 am	11:05 am

Departure of Bus Riders Begins @ 11:00 am

Hall 1 Bus Riders Dismiss 11:00am

Hall 2&4 Bus Riders 11:02am

Hall 3 & GH Bus Riders 11:04am

Car Riders Dismissed @ 11:05am

# 5 REQUEST TO CHANGE AN ELECTIVE

Students have been sent a QR code and link for them to place a request to POSSIBLY change an elective from their schedule.

Once the students have completed the form they are to wait for an email (through their school account ONLY) from our counselor confirming the request or denying the request.

Students are NOT allowed to leave class to ask about their request.

They MUST attend the classes on their Engage schedule until they have been updated.

Changes will close on September 9th.

All schedules will be finalized by September 16th.

Students who have still not come to school after September 9th will not be allowed to make changes.

## Student Procedure to Elective Changes

### QR Code Process for Elective Changes

- Students interested in changing their elective courses must scan the QR code or access the form through the link below.
- Upon scanning, students should fill out the form indicating the course they want to drop and the course they want to add.
- They should provide a brief reason for the requested change.
- Please do not send the students to the counselor for elective changes; the QR code/ link handles this directly.

### Process for Changing AP Courses or Advanced Classes:

- Changes for advanced classes will **not** be allowed.
- AP course changes can only be made based on availability.

### Important Notes:

- Deadline date to request for a change: 9 September 2024.
- The students will remain in their classes until an official email is sent to notify the teachers and students of any changes.
- Elective changes will only be made after assessing the reason of change and based on availability.

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# WHO 2 CONTACT 4 HIGH SCHOOL QUESTIONS...

## Who 2 Contact 4 High School Questions...

**High School Vice Principal- Ms. Crystal Goodwin**

Whats app between 8am-7pm at 0503661497

Email at vp\_6-12@naischool.ae anytime of day.

Questions or issues regarding teachers, access to resources, any questions you may have about grades 9-12 daily operations, transportation to schedule a meeting with a teacher and when a student is changing their mode of transportation for the day via whats app.

**High School Dean of Students- Ms. Maha El-Tantawy**

maha.e@naischool.ae or 0563522403 Whats App

Student behavior, student issues with school policies, transportation, and when a student will be absent, late, when a student is changing their mode of transportation for the day via whats app or early dismissal.

**Secondary Career and College Counselor- Ms. Nabeera**

nabeera.n@naischool.ae

Student schedules, students school elective selections, college guidance for students career paths

**Secondary Social Emotional Counselor- Mr. Joshua**

joshua.q@naischool.ae

Supports our students well-being and safe guarding.

**Head of Inclusion - Ms. Noha Shaban**

noha.s@naischool.ae

Questions regarding student academic support services, and well being.

### After School Intervention Coordinators-ASI on Mondays

English ASI Coordinator- Mr. Philip English HOD- philip.h@naischool.ae

Math ASI Coordinator- Ms. Shilpi Math HOD- shilpi.m@naischool.ae

Science ASI Coordinator- Ms. Sherry- sherry.s@naischool.ae

Social Studies ASI- Coordinator- Ms. Bawla- irfana.b@naischool.ae

Islamic ASI Coordinator- Fatima Mohammad - fatima.m@naischool.ae

Arabic HOD - intervention done in school- Ms. Mariana mariana.a@naischool.ae

### Secondary After School Activities Coordinators-ASAs on Wednesdays

Middle & High School ASA Coordinator

Ms. Dina Mukhtar- dina.m@naischool.ae

Secondary Sports Teams Coordinator

Ms. Vibha- vibha.s@naischool.ae

**Emirati Family Liaison - Ms. Asma**

asma.a@naischool.ae

Liaison for Arabic speaking families

**NAIS School Registration -Ms Reem**

registrar@naischool.ae

TCS, registration, report cards, and transcripts

**NAIS Principal- Mr. Justin**

Regarding financial obligations, emergency issues, or when referred to by the VP, Dean, Head of Inclusion or Guidance Counselor

Parents please use this contact document to contact the proper person for your questions and guidance throughout the school year.

Click the Image to download and print the pdf version.



**STUDENTS CAN ARRIVE TO SCHOOL NO EARLIER THAN 7AM TO SCHOOL.**

FOLLOW US ON FACEBOOK

@NORTHAMERICANINTERNATIONALSCHOOLDUBAI